



RDJ-FM COMMUNITY RADIO CO-OP LTD

Registered Office
Woodstock Community Centre
22 Church Street
BURWOOD NSW 2134

ABN 46 138 468 219

All official Correspondence to
The Secretary
PO Box 1088
BURWOOD NORTH NSW 2134
Tel: (02) 9744 3284 / 0881
Fax: (02) 9744 1088
Email: info@radio2rdj

MEMBERSHIP APPLICATION FORM

(The information on this page is collected from you for the purpose of maintaining records of the membership of RDJ-FM Community Radio Co-op Ltd under the requirements of the *Co-operatives Act 1992* and is retained by the Board of the Co-operative.)

I, _____
Given Names Family name Date of Birth

of _____
Residential address Postcode

Postal address (only complete if different from residential address) Postcode

Email address Contact phone number

apply to be admitted as a member and shareholder of **RDJ-FM Community Radio Co-op Ltd** and attach cheque/credit card authority/cash/money order in the amount of \$_____ for the annual subscription in the category indicated below plus a one-off payment of \$10.00 for five (5) \$2.00 shares.

- | | subscription | shares | total |
|---|--------------|-------------|---------|
| <input type="checkbox"/> Shareholder / Supporter (No broadcasting rights) | \$20.00 | + \$10.00 = | \$30.00 |
| <input type="checkbox"/> Shareholder / Subscriber | \$60.00 | + \$10.00 = | \$70.00 |
| <input type="checkbox"/> Concession Rate ** | \$45.00 | + \$10.00 = | \$55.00 |
- (** Pensioner / Government issued Seniors Card holder / Student - statutory declaration must be attached)

If accepted as a member of RDJ-FM Community Radio Co-op Ltd, I agree

- to pay the Annual Subscription Fee as determined each year by the Board of Directors;
- to pay all and any charges required by RDJ-FM Community Radio Co-op Ltd;
- to be bound by the rules, by-laws and policies of RDJ-FM Community Radio Co-op Ltd;
- that in the event of my resignation from RDJ-FM Community Radio Co-op Ltd, I am entitled only to the repurchase of my shares at face value.

Signature of applicant _____

Dated this _____ Day of _____ 20____

Witness (Name) _____ (Signature) _____

[Note: Witness must be a current financial RDJ-FM member]

2RDJ-FM MEMBERSHIP INFORMATION

(The information on this page is collected from you for the purpose of the management of 2RDJ-FM and is available to members of the Programming Committee and to staff and/or members working in the office as well as to the Board.)

Name _____

Phone (H) _____ (W) _____ (M) _____

Email _____ Fax _____

Previous Radio Experience? Yes / No. If yes, when? _____

Where did you get this experience? _____

Experience / interests:

	None	Some	Expert	Interest
Announcing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Producing/Writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
News/communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marketing/Sales	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Technical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Administration/Office	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Research	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Promotions/Events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (please provide details) _____

Availability (please check one or more boxes)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
morning							
afternoon							
evening							

If you are successful in obtaining an on-air shift, what type of program you would like to present?
(indicate as many as you wish)

Music only: music type/s _____

Documentary/Magazine Current Affairs Interviews News & Info

Ethnic - Language _____ Mix Religious Other _____

Any other relevant Information _____

RDJ-FM COMMUNITY RADIO CO-OP LTD

STATUTORY DECLARATION

(complete and submit only if applying for membership at concession rate)

I, _____ (Your Name)

do solemnly and sincerely declare that (complete A, B **OR** C below):-

A I am a Pensioner, and
I am receiving a _____ Pension (Type of Pension)
and my Pension Number is: _____

OR

B I am a Senior Citizen, and my
* State Government Senior Citizen Card Number is: _____

OR

C I am a student, and my
* Travel Pass Number or Student ID Card Number is: _____

I attend _____ (Name of educational Institution)

in _____ (Suburb)

And I make this solemn declaration by virtue of the Statutory Declarations Act 1959, and subject to the penalties provided by the Act for the making of false statements in statutory declarations, conscientiously believing the statements contained in this declaration to be true in every particular.

Signature _____

Declared at _____ on the _____ day

of _____ 20_____.

Before me, _____

Title: _____

(* documents sighted by _____ (name) _____ (signature))

NOTE: A person who wilfully makes a false statement in a statutory declaration under the Statutory Declarations Act 1959 is guilty of an offence against the Act, the punishment for which is a fine not exceeding \$200 or imprisonment for a term not exceeding six months or both if the offence is prosecuted summarily, or imprisonment for a term not exceeding four years if the offence is prosecuted under indictment.

A statutory declaration under the Statutory Declarations Act 1959, may be made only before a Magistrate, a Justice of the Peace, a Commissioner for Affidavits, a Commissioner for Declarations, a Notary Public, a person before whom a statutory declaration may be made under the law of the State in which the declaration is made, or an Australian Consular Officer or an Australian Diplomatic Officer.



RDJ-FM COMMUNITY RADIO CO-OP LTD

NEW MEMBER PAYMENT FORM

I _____
(your name)

wish to join RDJ-FM Community Radio Co-op Ltd (2RDJ-FM)

My cheque/money order for \$ _____ is enclosed **OR** please debit my credit card.

MasterCard

Visa

Cardholder's Name _____

Expiry Date ___ / ___ / ___ Signature _____

Please post this Payment Form, together with your Membership Application Form (pages 1 and 2 and, if applicable, page 3) to

The Treasurer
2RDJ-FM
Post Office Box 1088
BURWOOD NORTH NSW 2134

RDJ-FM COMMUNITY RADIO CO-OP LTD

BECOMING A MEMBER

(this page is for you to keep)

So you've decided to join RDJ-FM - great decision!

Every station has its own methods of training and RDJ-FM has the following basic step by step procedure which all new members must follow:

1 Complete pages 1 and 2 of this form (and, where applicable, page 3) with the appropriate details and forward the completed pages with the required fee (cheque, money order or credit card authorisation) to:

The Secretary
RDJ-FM Community Radio Co-op Ltd
PO Box 1088
BURWOOD NSW 2134

2 You will then be required to attend an information session where you will meet with at least two Directors. You will be advised of the date of this session when you return your form. This session is to explain how the station works and you will also be given a copy of the station Guidelines - a document which sets out in detail the "house rules" and complements what you will be told at the meeting. You will also be asked your reasons for joining the station and what your aims are.

3 After the information session, your application for membership will be forwarded to the Board for consideration. This would normally be at the first Board meeting after the information session. You will then be advised by mail whether your application has been successful or not. Conversely, after attending the information session, you may decide that you do not wish to proceed with your application, in which case your fee will be refunded.

TRAINING & DEMO TAPE

All new members who wish to go to air must go through a training procedure with a nominated Training Officer. This may be singly, or in a group and you will be advised on how to apply for this.

The training will take you step by step through the operation of the studio panels as well as the various other pieces of studio equipment which you would be using as a normal part of on air work.

The training is basically of a technical kind as familiarity with the equipment must become second nature so that you can concentrate on the content of your programs. Currently, the Station is not able to provide any formal training for voice production or similar, but experienced members can certainly pass on some tips and to this end, we strongly recommend that, as part of your training, you "sit in" with such a presenter during some on air shifts.

When you have practiced using the studio equipment and feel reasonably confident with it, record a demo program (preferably on cassette) of approximately 30 minutes duration which must contain a fair example of the type of program you wish to put to air. If you intend to produce a general interest music based program, you will be given a purpose made log sheet which you must follow and this will include such items as inserts, sweepers and a cross to the current news service.

Do not include music items longer than around 3 minutes duration.

Leave the tape in the "green letterbox" in the Station Office for the Program Committee who will arrange for its assessment. You will be advised of its suitability or otherwise within about four weeks.

Before final acceptance as an on-air presenter you will also have to pass a "Technical Competence" test to check that you know what all the buttons and switches do and that you can handle most situations liable to confront an on-air Presenter at this station.

Once you have been approved to go on-air, you will be advised by the Program Committee as soon as on-air time is available. Initially, this may be as a co-presenter or as a fill-in presenter.

The Station newsletter, *MEGAWOT* is emailed regularly to all members - a copy is also posted on the noticeboard in the office. *MEGAWOT* contains news, information about activities and reports from the Board of Directors and from the Program Committee. So, be involved and be part of keeping 2RDJ great.